

Landlord Identification Form

Joint Landlords shall complete a separate individual form each.

Address of property to be rented:

Registered name(s) of Landlord / Company:

Trading name(s) and alias(es) of the Landlord:

Business sector:

Date of birth / Registration number:

Postal address of Landlord / registered address and primary place of business for Company:

House Number / Name:

Street:

Town:

Post Code:

Proof of Identity

1. If the Landlord is an individual

Complete Section A

2. If the Landlord is a corporation

Complete Section B

3. If the Landlord is a charity

Complete Section C

4. If the Landlord is a partnership

All principal partners, other business controllers and, if relevant, principal funders of the partnership complete Section A

In addition attach certified copies of:

- Partnership agreement (to check legitimacy of purpose)
- Latest report an account figures
- Proof of business address

5. If the Landlord is a settlor, trust or estate

All trustees, settlors, protectors, executors, beneficiaries of other persons with material influence over, or substantial benefit under, the trust or estate complete Section A
All corporate trustees complete Section B
In the case of a trust provide a certified copy of trust instrument

6. If the Landlord is a club

Principal contacts to complete Section A
Attach a certified copy of constitution

Cameron Pearson Declaration

Cameron Pearson confirms that it has checked and verified the identity of the Landlord and has seen either the original documents, or certified copies. Copies of the relevant identification documents are attached to this form.

Signed:

For and on behalf of Cameron Pearson

Date:

CAMERON PEARSON

Section A

As an overseas Landlord, please provide identification documents equivalent to those listed below.

Name of Landlord:

Date of birth:

Part i – personal identity

(tick)

Current signed passport	
National identity card	
Current UK photocard driving license	
Current full UK driving license (old style)	
Inland revenue tax notification	
Firearms certificate	

Part ii – address

(tick)

Current/recent utility bill (gas, water, electric, council tax)	
Electoral register search	
Current year local authority tax bill	
Current UK driving license (if not used in Part i)	
Bank statement	

CAMERON PEARSON

Section B

Registered name:

Registered number:

V.A.T. registered number:

Place of incorporation:

Date of incorporation:

(tick)

Certificate of incorporation or equivalent (mandatory)	
Copy constitution (mandatory for non-UK based companies)	
Register of directors	
Register of shareholders	
Evidence to confirm registered address (bank statement, utility bills etc.)	
Latest accounts audit and report (mandatory for high risk businesses)	

Section C

Registered charities

Registered number:

Contact registered with charity commission:

Address of contact:

Verification from charity commission	(tick)
Constitution	
Latest accounts	
Proof of identity of trustees – complete Section A	
Authority from trustees to accept instructions from employee of charity	

In addition for incorporated charities

Company number:

Certificate of incorporation	(tick)
Memorandum an articles	
Register of directors	

Unregistered charities

Evidence of status (extract from companies register)	(tick)
Constitution	
Latest accounts	